

PROCEEDINGS

December 3, 2020

OGDEN MUNICIPAL UTILITIES

DECEMBER 3, 2020 7:00AM

The special meeting of the Board of Trustees was held on the above date. Present: Chairman, Cy Hornberg, Donna Sloan-Christensen, Richard Smith, Supt. Brandon Craighton.

Additions and Approval of Agenda: Smith made the motion to approve the Agenda, Hornberg Seconded. Ayes: Sloan-Christensen, Hornberg, Smith. Nays: None

Wages: Motion by Sloan-Christensen to close meeting pursuant to Iowa Code § 21.5(1)(i) at 7:30 AM. Hornberg seconded. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None. Board came out of closed session at 7:55 AM. Motion by Hornberg to approve the 2021 wage schedule as signed and filed. Sloan-Christensen Seconded. Ayes: Sloan-Christensen, Smith, Hornberg.

Policies/Employee Handbook: Motion by Smith to approve the policies and 2021 handbook. Policies are as follows: Official Depositories - VisionBank, Ogden, Iowa-\$3,000,000; Boone Bank & Trust Company, Boone, Iowa-\$3,000,000; Peoples Bank, Ogden, Iowa \$3,000,000; Security Savings Bank, Gowrie, Iowa-\$3,000,000; and Home State Bank, Jefferson, Iowa-\$3,000,000. Mileage paid at the amount allowed by the IRS. Credit Card Reimbursement to employee when employees' personal credit cards are used for Utility operating expenses.

Authorize Superintendent or Board Member(s) and one Administrative Assistant to pay payroll, payroll taxes and IPERS, taxes, utilities, license fees, employee insurance, self-funding, legal collections fees, refunds, bank check and deposit orders, deliverable fuels, internal fund transactions, workshops requiring prepayment, Pitney-Bowes service agreement, supplies thru Pitney-Bowes ('Purchase Power'), Postage-(Postage by Phone-Reserve Account), United Parcel Service, Monthly postage and permits from the US Postal Service, invoices with a date falling after Board Meeting, past due invoices, debt service Principal and Interest payments and motor vehicle fuel from the City of Ogden without prior Board approval. Hornberg seconded. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None.

Adjourn: Sloan-Christensen made the motion, Hornberg seconded to adjourn the meeting at 8:10AM. Ayes: Hornberg, Sloan-Christensen, Smith. Nays: None

CY HORNBERG, CHAIRPERSON
BRANDON CRAIGHTON, SUPT.